

Schuyler County Soil and Water Conservation District  
Monthly Meeting of Directors  
January 24th, 2023  
6:00 PM.  
2400 Meads Hill Road  
Watkins Glen, NY 14891

Attending: Tony Specchio-Chairperson

Gary Gaige - Member  
Rick Reisinger-Treasurer  
Gary Gray – Legislative Rep

Jessica Verrigni – Stormwater Program Technician

1. **Meeting called to order** by T. Specchio @ 6:01 PM
2. **Pledge**
3. **Minutes of January 3rd Meeting:** *Gary Gray motioned to approve the January 3rd minutes as mailed. Seconded by Gary Gaige. All in favor. Motion carried.*
4. **Treasurer's Report December:** *Rick Reisinger motioned to approve the treasurer's report. Seconded by Gary Gray. All in favor. Motion carried.*
5. **Vouchers December:** *Gary Gaige motioned to approve the list of bills as presented minus the correction on amount for Item #4. Seconded by Gary Gray. All in favor. Motion carried.*
6. **Old Business:**
  - A. **Part Time Secretary Position** – Jessica discussed that Karen Tillotson came up and spent 3 very intensive days getting everything corrected and back on track. Karen did all the bank recs that had not been done since she left. She got signed back up with the banks and NYS Retirement. She went through the box of information given back to the District by Beth. She corrected it and put it in order. Karen did many deposits that had not been done, and corrected ones that were not correct. Karen also got all new software uploaded and was able to reinstitute the patch to see into the old desktop.
7. **New Business:**
  - A. **Organization Meeting** -  
Jessica Stated that Jerry suggests a per diem increase for board attendance from \$20 to \$50 and the Treasures position a \$100 per meeting because of the time needed outside the meeting to go through all of the billing.  
*A motion was made by Gary Gray to increase the per diem and seconded by Gary Gaige. All if favor motion carried.*

Election of Officers –

Currently as follows

Chair – Anthony J. Specchio

Vice Chair – James Howell

Treasurer – Rick Reisinger

*A motion was made by Gary Gray to re-elect all officers to the same positions above. Seconded by Gary Gaige. All in favor. Motion Carried.*

District News Paper – Watkins Review and Express

District Bank – Chemung Canal Trust

District Holidays

District Policies

Jessica Reviewed the current news paper, bank, holiday schedule and the policies on file. Jessica stated all policies have been maintained and many are newer and done by the current board.

***A motion was made by Gary Gray to maintain the existing newspaper, bank, holiday schedule and policies. Seconded by Gary Gaige. All in favor. Motion Carried.***

- B. Annual Repeating and Treasures Report** – Jessica stated that Jerry completed all annual reporting documents required by AGMKTS. Jerry included these documents in your packet.

***A motion was made by Rick Reisinger to accept the Treasures Report as written and to send it to AGMKTS and the State Comptrollers Office. Seconded by Gary Gray. All in favor. Motion Carried.***

8. **Stormwater Technician Report – Jessica V.** –Her report is in the packet and will be on file with the book of minutes. Jessica reviewed her reports highlights and showcased the busy time of year.
9. **District Manager Report -Jerry V.** – Jerry's Report was sent out with the packet and will be on file with the Book of Minutes.
10. **Adjournment** -Motion to adjourn at 6:49 by Gary Gaige and seconded by Rick Reisinger

**Respectfully submitted by:**

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Tony Specchio, Chairman

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Jerry Verrigni – District Manager