



Agriculture and Markets

Southern Tier Agricultural Industry Enhancement Program On-Farm Enhancement Grant Program

Applicant Checklist

General Requirements

- Application form is complete and accurate, and completed by 4:00pm on Monday, March 7, one original and one copy

Applicant Eligibility

- Attached: Documentation that project is located on land owned and operated by an eligible farm operation, as defined in section 301 of the Agriculture and Markets Law
- Attached: Copy of current NY driver's license
 - Applicant is a resident of New York State
 - Applicant is over 18 years of age
- Attached: Copies of NYS Department of Tax and Finance Claim for Farmers' School Tax Credit IT -217 (for individuals) or Claim for Farmers' School Tax Credit CT-47 (for corporations) as filed for three of the past five years
 - Farm operation's address is located within one of the eligible counties

Project Eligibility

- Attached: Farm Business Plan and/or Environmental Plan (hard copy or disk)
 - Project implements (component of) plan
 - Plan has been updated within last 3 years
 - Plan meets all requirements of the RFA

Source of Matching Funds Verification

- Attached: Bank statement (first page), proof of loan, proof of line of credit, non-funds award letter, or other proof of match funds
 - Applicant has match funds available in CASH